

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: 2022/29/PH/ChangingLives

BOX 1**DIRECTORATE:** Public Health**DATE:** 12.7.22**Contact Name:** Caroline Temperton**Tel. No.:** 01302 734481

Subject Matter: Healthy Living for Ethnic Minority Women in Doncaster contract award to Changing Lives

BOX 2**DECISION TAKEN**

To award the Contract as per the result of an open tender process to Changing Lives.

BOX 3**REASON FOR THE DECISION**

Doncaster Council received 1 bid from the incumbent provider for the Healthy Living for Ethnic Minority Women in Doncaster, Changing Lives. A panel of five evaluators went through a rigorous evaluation and moderation process to assess the bid. It was agreed that Changing Lives had exceeded the quality score and demonstrated they had the capability to provide the service as described in the service specification. The bid also came within the financial package as outlined in the tender documentation.

BOX 4**ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

Not to procure a service. This would lead to a gap in provision, reduce access to ESOL and other health related information, advice and guidance. Not having an appropriate service in place could lead to the client group being isolated and unable to integrate into the community.

BOX 5**LEGAL IMPLICATIONS**

Section 1 Localism Act 2011 gives the Council a general power of competence to do anything that individuals may generally do.

Section 2B of the National Health Service Act 2006 (as amended by Section 12 of the Health and Social Care Act 2012) introduced a new duty on Councils in England to exercise certain health service functions and take appropriate steps to improve the health of the people who live in their area.

This contract was tendered in compliance with the Public Contracts Regulations 2015 and is consistent with the Council's Contract Procedure Rules.

Legal should be consulted regarding finalising the contract with Changing Lives and contract execution.

Name: Nicky Dobson _____ **Signature:** _____ **Date: 13th July 2022**__

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6**FINANCIAL IMPLICATIONS:**

This ODR seeks approval to award the contract for the Healthy Living for BME Women in Doncaster to the provider 'Changing Lives' commencing 1st April 2022.

Changing Lives are the current provider of the Healthy living for BME women and following this tender process have been successful in winning the contract for a further 4 years with an optional 2 year extension. The budget available for this service for 202/23 is £75,000 and this is the same as the winning tender. This tender award will be funded from the existing Public Health budget.

Name: Helen Rowlands **Signature:** _____ **Date: 18/07/22**

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7**OTHER RELEVANT IMPLICATIONS**

N/A

Name: _____ **Signature:** _____ **Date:** _____

Signature of Assistant Director (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8

EQUALITY IMPLICATIONS: (To be completed by the author).



Due Regard
Statement.docx

BOX 9

RISK IMPLICATIONS: (To be completed by the author)

Public Health failure to deliver the council requirement to fulfil its health improvement duty under the Health and Social Care Act (2012).

BOX 10

CONSULTATION

Focus group sessions were held with women from the gypsy, roma and traveler communities as well as women who have previously accessed the service. This enabled the service specification to be aligned with the needs of the women.

BOX 11

INFORMATION NOT FOR PUBLICATION

None identified

Name: Claire Hewitt **Signature** _____ **Date:** 19/07/2022

Signature of FOI Lead Officer for service area where ODR originates

BOX 12

BACKGROUND PAPERS

Please confirm if any Background Papers are included with this ODR **NO**

(If YES please list and submit these with this form)

**BOX 13
AUTHORISATION**

Name: ___Dr Rupert Suckling Signature: ___Date: 26/07/2022

Director of Public Health

Does this decision require authorisation by the Chief Financial Officer or other Officer

NO

If yes please authorise below:

Name: _____ Signature: _____ Date: _____

Chief Executive/Director/Assistant Director of _____

Consultation with Relevant Member(s)

Name: _____ Signature: _____ Date: _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest YES/NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Ladem@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.